



Chair: Trudie Larnach

Location: Online via Microsoft Teams

Time / Date: 4:00pm to 5:00pm, 20th August 2020

Subject: Port Waratah Coal Services Community Meeting

Attendees:

Community Stakeholders:

Rick Banyard
John Hayes
Clare Monkley
Scott Sharpe

Port Waratah Representatives:

Mark Feeney – Manager Operations Delivery
Freya Franklin – Operations Delivery Superintendent –
Carrington (Acting)
Trudie Larnach – Manager Sustainability & Corporate Affairs
Ben Lowder – Environmental Engineer
Trevor Thompson – Environmental Officer

Apologies Received: Louise Askew, Mary Busteed, Marinella Fragiacomio, Christene Harkness, Lyn Kilby, Terry McCauley, Callan Nickerson

Item 1: Welcome

- Trudie Larnach (TL) welcomed attendees to the Community Meeting and provided an overview of the Meeting Agenda.

Item 2: Actions from Previous Meeting

- Trevor Thompson (TT) provided an update on the status of the single action to come from the May 2020 Community Meeting.
 - Port Waratah to consider adding Closure Planning as an Agenda Item at a future Community Meeting.
In Progress – Closure Planning to be included as an Agenda Item for 2021 with a date TBC.

Item 3: Community Update

Covid-19 Response Update

- TL provided an update on the measures that have continued to remain effective for the duration of the pandemic.
- TL advised Port Waratah continues to closely monitor the advice provided by Health Authorities, including case numbers and locations. We have been able to maintain continuity in operations throughout the pandemic without significant impact through changes that ensure physical distancing, hygiene measure and new ways of working can be maintained.
- Unfortunately the pandemic has had a large impact on our community engagement activities, with many community events being cancelled or postponed. We are pleased however that we have been able to proceed with some key events. Our Carrington Shiploaders will be illuminated in blue light throughout the September with a photography competition facilitated through our social media channels for Prostate Cancer awareness. We will also be able to partake in a modified Throsby Creek Clean Up event in October. This event will be limited to 20 employees.

Action – Port Waratah to provide further details on the Shiploader Photography Competition



Item 3: Community Update cont...

Local Voices Continuation

- TL provided a brief background on the Port Waratah Local Voices journey so far. The initial two-year partnership with CSIRO has been very successful, with an initial 'anchor survey with 6-monthly follow up surveys.
- Port Waratah is pleased to announce that we will be extending our association with the Local Voices platform for a further two years. The next survey will be in September, and it will be a new anchor survey. The Local Voices survey will now be delivered by Voconiq, a new Australian business developed from the CSIRO's expertise in social science. Dr Kieran Moffatt who facilitated the Local Voices program at CSIRO now heads Voconiq, and will continue to deliver Local Voices for Port Waratah

Action – Port Waratah to provide an update to Community Stakeholders when the September Anchor Survey opens.

Materiality Assessment Update and Validation

- TL described what a Materiality Assessment and Matrix was, how it is used by Port Waratah. In brief, it identifies key/relevant issues of a business, with the matrix visualising the importance of these issues according to business stakeholders and their impact upon the business.
- It is a critical component in our sustainable development reporting, and we use it as a tool to acknowledge and understand what's important our stakeholders, and what topics should be communicated.
- The Materiality Assessment review was conducted by local sustainability consultant Kumalie Communications and considered the views of the full range of Port Waratah Stakeholders.
- The meeting participants compared the 2020 update to the previous 2017 version noting changes.
- As part of the Materiality Assessment, TL requested the community stakeholders assist in a validation exercise of the review by providing their feedback in an online questionnaire to assist in this process.

Action – Port Waratah to send details of the online questionnaire to Community Stakeholders

Action – Community Stakeholders to complete the online questionnaire by 27th August.

Item 4: Environment Update

Community Dashboard

- TT presented the key highlights on the Q2 2020 Community Dashboard. These were:
 - Operating statistics in Q2 have eased following a strong Q1 (104.3Mtpa annualised throughput at the end of Q2).
 - Air Quality: following a summer impacted by the bushfire emergency, Autumn air quality was significantly improved. Consistent rainfall and cooler weather has improved air quality across the entire region, not just in Portside areas.
 - Water Reuse & Consumption: Good consistent rainfall from the end of February has led to the best quarterly water re-use percentage for Port Waratah in 5 years. 96% of water consumed by Port Waratah was from process water supplies. In the YTD, potable water consumption is around 50% less than 2019.
 - Noise modelling results for the Carrington Terminal were within adopted internal goals and within specified criteria for the Kooragang Terminal.



Item 4: Environment Update cont...

- Waste Management (Environmental Footprint): For the past four years, less than 1kg in every 10kg of waste generated by Port Waratah is disposed into landfill.
- Community Engagement in 2019. In 2019 Port Waratah had a 50% increase in both social media engagements (exceeded 10,000 engagements for the first time), and the number of Community Newsletters distributed (60,000 in 2019)
- The Q2 2020 Community Dashboard can be accessed on the Port Waratah website:
<https://pwcs.com.au/community-environment/community-news-and-updates/>

Plastic Police Program

- TT continued and highlighted an exciting new program Port Waratah have recently started participating in. The Plastic Police Program is an initiative developed by local company Cross Connections Consulting, who specialise in providing services to promote the circular economy, and resource efficiency.
- In its simplest form the Plastic Police Program could be described as a soft plastic recycling program, but provides much more to participants in that it educates and engages with employees and contractors to reduce soft plastic waste. It involves the collection of soft plastic waste (similar to supermarket style programs), and encourages ongoing use. All plastics collected are then recycled into usable products such as asphalt, furniture and other items.
- What sets the program apart is that Port Waratah is committed to purchase products manufactured from recycled soft plastic to offset what we have collected. This 'closes the loop' on this waste stream, contributes to the circular economy and encourages ongoing participation.
- Visit <https://plasticpolice.com.au/> for further information on this great initiative.

Item 5: Operations Update

- Mark Feeney (MF) provided a re-cap and overview of Port Waratah's performance during the recent East Coast Low rain event in late July.
- On 26th July, over 130mm of rain was received at our terminals, with 77mm of rain recorded in the 2.5hr period between 3:00pm and 5:30pm. As a result, both Terminals overflowed for the first time in over two years. Throughout the rain event the water management systems for both terminals performed very well.
- In the lead up to the weather event, our teams ensured our terminals were well prepared by testing the 'storm-park' procedures for our yard machines and shiploaders and tested the operation of critical storm pumps. Teams also reviewed the real-time and forecast weather information on a regular basis, and regularly reviewed the site water balance models for each terminal.

Despite the preparation and good performance of the water management systems, the heavy rainfall impacted on the coal stockpiles at the Kooragang Terminal, causing 'slumping'. Our Operations Delivery teams worked around the clock to ensure operations could resume and disruption to the coal chain was minimal.



Item 6: General Business

- Four separate items were raised as items for General Business. These were:
 - New EPA Licences for Rail Related Activities: RB raised the publishing of new EPA licences for rail related activity. TL advised the Community Meeting Group that Port Waratah were aware of the new rail related licencing changes and advised that there are no anticipated interface issues for Port Waratah at this early stage.
 - Ammonium Nitrate Storage and Coal: RB and JH raised concerns regarding nearby ammonium nitrate storage and the recent tragedy in Beirut. TL advised that Port Waratah does not store any AN or explosives at any of our sites and is aware of risk-based management applied at neighbouring industrial facilities.
 - Coal Price and Throughput: Port Waratah acknowledge the thermal coal market is facing challenging conditions at present, and this has impacted our throughput in recent months. Covid-19 has had a major impact in all facets of our economy and coal exports have not been immune. Despite a softening demand and in the spot prices for the coal Port Waratah handles on behalf of our customers, we continue to provide the same high level of service for the Hunter Valley Coal Chain.
 - Announcement: Karen Marples will join the Port Waratah in early September as our new Sustainability & Community Relations Advisor. KM shall contact each of you in the coming weeks to introduce herself and get to know more about our Portside Communities.

Action: KM to contact Community Stakeholders.

Meeting Close

- The next Port Waratah Community Meeting is scheduled for **Thursday, 19th November 2020**. A time and location will be advised closer to the meeting date.
- Meeting closed at 5:00pm.



INFORMATION/REPORTS FROM THE COMMUNITY TO BE MADE TO:

Port Waratah (*coal terminal related enquiries*)

- Port Waratah 24hr Community Enquiry Line – 4907 2280
- Port Waratah email – contact_us@pwcs.com.au

NCIG (*coal terminal related enquiries*)

- 24hr Hotline – 1800 016 304
- NCIG Email – enquiries@ncig.com.au

ARTC (*All rail and train related enquiries*)

- ARTC Enviro Line – 1300 550 402
- ARTC Email – enviroline@artc.com.au